

**PROJECTS AND PROCUREMENT SUB-COMMITTEE**  
**Monday, 4 December 2023**

Minutes of the meeting of the Projects and Procurement Sub-Committee held at  
Committee Rooms, 2nd Floor, West Wing, Guildhall on Monday, 4 December 2023  
at 1.45 pm

**Present**

**Members:**

Deputy Madush Gupta  
Alderman Timothy Hailes (Chairman)  
Deputy Shravan Joshi (Deputy Chairman)  
Deputy Charles Edward Lord  
Luis Felipe Tilleria

**Officers:**

|                       |   |
|-----------------------|---|
| Polly Dunn            | - Assistant Town Clerk  |
| Genine Whitehorn      | - Commercial Director, Chamberlains   |
| Oliqur Chowdhury      | - Commercial Lead (Environment), Chamberlains   |
| Michael Gwyther Jones | - Head of new Developments and Special Projects,<br>Community and Children's Services |
| Daria Faeti           | - Procurement and Contracts Manager, Chamberlains                                     |
| Sarah Baker           | - Corporate Programme Manager, Chamberlains   |
| Julie Mayer           | - Governance and Members Services   |

**1. APOLOGIES**

Apologies were received from Randall Anderson\*, Keith Bottomley, Caroline Haines, Christopher Hayward, Paul Martinelli, Annet Rideg, Tom Sleigh and Philip Woodhouse\*.

*\*Members who joined the meeting remotely*

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations

**3. MINUTES**

RESOLVED, that – the minutes of the meeting held on 6<sup>th</sup> November 2023 be approved.

**Matters arising**

In response to a question about agenda item 18, the Guildhall Cooling Plant Replacement, the Assistant Town Clerk advised that, following changes to Projects Governance agreed in July 2023, the delegation was no longer in effect as the responsibilities of this Sub-Committee had changed. The decision was consequently referred to all necessary committees, who agreed proposals

at their respective meetings, with the exception of City Bridge Foundation, who considered it under urgency procedures.

4. **GW2: ENHANCING CHEAPSIDE PROGRAMME**  
The Sub Committee received a report of the Interim Executive Director, Environment.
5. **GW3/4/5: BEMS UPGRADE PHASE 2**  
The Sub Committee received a report of the City Surveyor.
6. **GW4:CLIMATE ACTION STRATEGY - COOL STREETS AND GREENING PROGRAMME - PHASE 4**  
The Sub Committee received a report of the Interim Executive Director, Environment.
7. **GW4: ST PAUL'S EXTERNAL RE-LIGHTING**  
The Sub Committee received a report of the Interim Executive Director, Environment
8. **GW4: LITTLE TRINITY LANE**  
The Sub Committee received a report of the Interim Executive Director, Environment
9. **GW5: FLEET STREET HEALTHY STREETS PLAN**  
The Sub Committee received a report of the Interim Executive Director, Environment
10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**  
There were no questions.
11. **ANY URGENT BUSINESS**  
There were no items
12. **EXCLUSION OF THE PUBLIC AND PRESS**  
RESOLVED, that - under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.

| <b>Item No (s)</b> | <b>Para No (s)</b> |
|--------------------|--------------------|
| 13-26              | 3                  |

13. **NON-PUBLIC MINUTES**  
RESOLVED, that – the non-public minutes of the meeting held on 6<sup>th</sup> November 2023 be approved.

14. **DITS CORPORATE LICENCE & CLOUD SERVICE PROVIDER PROCUREMENT**

The Sub Committee considered and approved a report of the Chief Operating Officer. Members noted that 'Institutions' includes the Guildhall School of Music and Drama, the City's Schools, the Barbican Arts Centre and London Councils.

15. **EXTENSION TO REPAIRS AND MAINTENANCE CONTRACTS**

The Sub Committee considered and approved a report of the Executive Director, Community and Children's Services.

16. **PRESTIGIOUS SITES - PROCUREMENT STAGE 1 STRATEGY REPORT**

The Sub Committee considered and approved a report of the City Surveyor

17. **PROCUREMENT OF PURCHASE CARD SCHEME STAGE 1-2 STRATEGY AND AWARD REPORT**

The Sub Committee considered and approved a report of the Chamberlain.

18. **PORTFOLIO OVERVIEW**

The Sub Committee received a report of the Chief Operating Officer

19. **CITIGEN OPTIONS REVIEW APPROACH UPDATE**

The Sub Committee received a report of the City Surveyor

20. **GW2: GUILDHALL SCHOOL OF MUSIC AND DRAMA HEATING COOLING AND VENTILATION**

The Sub Committee received a report of the Principal, Guildhall School of Music and Drama.

21. **GW3: BARBICAN RENEWAL PROGRAMME**

The Sub Committee received a joint report of the Chamberlain, the City Surveyor and the CEO, Barbican Centre.

22. **GW3/4 ART GALLERY CHILLER**

The Sub Committee received a report of the CEO, Barbican Centre.

23. **GW5: WINDOWS AND COMMON PARTS REDECORATIONS - GOLDEN LANE ESTATE**

The Sub Committee received a report of the Executive Director, Community and Children's Services

24. **GW6: CONCERT HALL STAGE RISERS**

The Sub Committee received a report of the CEO, Barbican Centre.

25. **NON-PUBLIC QUESTIONS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no questions.

**26. ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items.

**The meeting ended at Time Not Specified**

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Chairman

**Contact Officer: Polly Dunn**  
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